

Essentials of Export Controls, and How to Develop an Export Management & Compliance Program

Two-Part Seminar Series in St. Louis, Missouri

April 8, 2015 – Part I: Essentials of Export Controls

**April 9, 2015 – Part II: How to Develop an Export Management
and Compliance Program**

This U.S. Export Controls seminar series is a two-day, hands-on workshop designed for all levels of expertise on export control issues. This series is the first such program in St. Louis in nearly 15 years.

Don't miss this unique opportunity!

This series will cover U.S. Government Export Controls (Export Administration Regulations), including:

- Export Control Basics and Types of Controls
- Classifying Your Product
- Determining License Requirements
- General Prohibitions
- Using License Exceptions
- License Application / Supporting Documentation
- Export Clearance and Recordkeeping
- Export Enforcement
- Developing an Export Management and Compliance Program
- U.S. Economic and Trade Sanctions Worldwide

WHO SHOULD ATTEND?

**Legal professionals, export compliance staff, trade specialists, freight forwarders, traffic managers from US and foreign owned companies that route US origin products overseas, university personnel managing foreign campus activities, and anyone else who wants to learn about export control regulations.*

Cost:

April 8, 2015: \$235 (Part I only)
April 9, 2015: \$235 (Part II only)
April 8-9, 2015: \$450 (Parts I and II)

Registration fee includes breakfast and lunch for each day, and all training materials. All payments made by check must be received by April 1, 2015. No refunds can be issued after April 1, 2015. Online registrations will continue until Friday, April 3, 2015.

Venue:

The Sheraton of Westport Plaza
900 Westport Plaza (Near Page & I-270)
St. Louis, MO 63146

*A limited block of guest rooms has been reserved for participants at the Sheraton of Westport Plaza at the conference rate of \$129.00. Please call (888) 627-7066 to make your reservation and refer to the **Bureau of Industry and Security Conference**.*

ESSENTIALS OF EXPORT CONTROLS

**Part I – Bureau of Industry & Security Conference
April 8, 2015 – St. Louis, Missouri**

This is an intensive, one-day program that covers the key information you need to know to comply with the Export Administration Regulations. Counseling and other professionals from the Bureau of Industry and Security will cover the major elements of the U.S. export control system for commercial exports.

This fast-paced program is ideal for those with busy schedules.

About the Instructors

The instructors are experienced export policy specialists and engineers from the Bureau of Industry and Security's Washington, D.C. headquarters. The instructors will be available throughout the seminar to answer your questions on how the export regulations affect the export activities of your organization or client.

Agenda for both days

8:00 am	Registration and Continental Breakfast
8:30 am	Welcome and Overview
8:45 am	Conference Begins
12:00 pm	Lunch – Provided
1:00 pm	Conference Resumes
4:30 pm	Program Concludes for the Day

HOW TO DEVELOP AN EXPORT MANAGEMENT AND COMPLIANCE PROGRAM

Part II – Bureau of Industry & Security Conference

April 9, 2015 – St. Louis, Missouri

Developing and maintaining an export management and compliance program is highly recommended to ensure that export transactions comply with the Export Administration Regulations (EAR), and to prevent export control violations.

This one-day workshop provides an overview of the steps a company may take to implement an internal Export Management and Compliance Program (EMCP). Agenda topics include guidance on how to establish an EMCP, strategies to improve your company's compliance program, how to avoid common compliance errors, and how to build a solid framework for your company's compliance program. This event will be led by senior export compliance specialists from the Bureau of Industry and Security.

Developing an effective company compliance program is essential not only for preventing export violations, but also for enabling BIS to differentiate violations by individual employees from larger patterns of corporate noncompliance. Export Enforcement will afford great weight mitigation to companies with effective compliance programs and will emphasize individual responsibility when seeking penalties against willful violations by employees.

REGISTRATION FORM

Essentials of Export Controls, and How to Develop an Export Management & Compliance Program April 8-9, 2015 – St. Louis, Missouri

Registration Policies:

✓ All Registrations must be received by **April 1, 2015**.

✓ No refunds can be issued after **April 2, 2015**.

✓ Please use this form only to mail a check for payment. To pay with a credit card, please visit our website and register online at www.missouriexports.com

✓ Discounts are available for 5 or more attendees from the same company. For more information please contact:
Margaret.Gottlieb@trade.gov

✓ Registration fee covers breakfast, lunch, am and pm breaks, and all training materials.

✓ An official USDOC/BIS "Certificate of Training" will be issued upon completion of the program.

✓ This event is applying for Missouri Continuing Legal Education, NASBITE, and NCBFAA continuing education credits.



ATTENDEE INFORMATION

First Name: _____
Last Name: _____
Email: _____
Title: _____
Company: _____
Address: _____
City: _____
State: _____
Zip/Postal Code: _____
Phone: _____
Fax: _____
Dietary Restrictions _____

REGISTRATION OPTIONS

_____ \$235.00 Part I only (April 8, 2015)
_____ \$235.00 Part II only (April 9, 2015)
_____ \$450.00 Both Parts (April 8-9, 2015) **SAVE \$20.00**

PAYMENT OPTIONS

TO PAY BY CHECK

Make check payable to "Missouri District Export Council"

Mail checks and registration form to:

Missouri District Export Council
4300 Goodfellow Blvd., Building 110, Suite 1100-A
St. Louis, MO 63120

TO PAY BY CREDIT CARD

Please visit www.missouriexports.com



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Two-Part Seminar Series in St. Louis, Missouri

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For the first time in nearly 15 years, the Bureau of Industry and Security will be presenting two separate topics on export controls in St. Louis, MO.

Most products exported from the United States are subject to export administration regulations (EAR). Some products also require a license to be exported. The export administration regulations can be complex to navigate and involve multiple U.S. agencies of the U.S. government. Responsibility for export compliance rests with the exporter. There are significant administrative and criminal penalties for violations of these regulations including fines, imprisonment of up to ten years, seizure/forfeiture of goods, and denial of export privileges.



The Missouri District Export Council is pleased to co-sponsor these training programs on export controls taking place on April 8-9, 2015 in St. Louis, Missouri.

4300 Goodfellow Blvd.
Building 110, Suite 1100-A
St. Louis, MO 63120